



2010 Fee Schedule for Student Services

Application- Non U.S. Resident.....	\$250.00
Application- U.S Resident.....	\$150.00
Audit fee.....	50% of Tuition
Credit card fee.....	4% of charge
Transfer fee (CIBU to another institution).....	\$150.00
Transcript evaluation fee.....	\$150.00
Diploma fee (pick up in person).....	\$35.00
Replacement diploma fee (pick up in person).....	\$50.00
Replacement diploma fee (US).....	\$85.00
Replacement diploma fee (international)	\$100.00
Transcript fee	\$25.00
Transcript fee (international)	\$50.00
Enrollment Confirmation Letter	\$25.00
Enrollment Confirmation Letter with Transcript.....	\$50.00
DBA Continuing Enrollment fee.....	\$2,000.00
Dissertation Defense fee	\$1,000.00
OPT assistance fee.....	\$100.00
SEVIS form I-20 replacement fee (for lost or damaged I-20s)	\$50.00
Reinstatement fee.....	\$150.00
Replacement or Extra Student ID Card	\$15.00
Returned check for insufficient funds.....	\$50.00
Overdue fee for library books.....	per day per book \$0.25
Lost library book.....	Replacement cost + processing fee
Leave of Absence fee	\$50.00
Drop/add course fee (after first week).....	per course \$50.00
Late fee charge	per course per week \$50.00
Special Document requests.....	\$25.00

Note: All correspondence and forms are sent via the US Postal Service. Special arrangements can be made to ship via DHL for a \$70.00 surcharge.